



Hastings Public Library Board of Trustees Draft Minutes

Date: May 2, 2022 - 4:30PM

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The meeting was called to order by Newberry at 4:34 PM.

- Board members present were Jeff Kniaz, Kelli Newberry, Jane Cybulski, John Resseguie, Chloe Kelly, Audrey Burton, Norma Jean Acker and David Koons.
- Also present were Peggy Hemerling and David Edelman.
- Board member(s) absent was Cloe Oliver.

2. APPROVAL OF MINUTES of April 4, 2022

- The minutes of April 4, 2022 were approved as written.

3. FINANCIAL REPORTS AND INVOICES

- It was moved by Burton to approve the March invoices and budget report as presented. **Motion Approved.**

4. COMMITTEES

- Budget and Finance:
 - i. Board scheduled an emergency board mtg for Monday 5/9 @ 4:30pm to approve the budget that was committee reviewed in April.
- Building and Grounds:
- Personnel:
- Policy:
- Marketing:
- Capital Campaign:
 - i. Planning July event with window auction for fundraiser, working on sponsors, looking for 150 attendees

5. UNFINISHED BUSINESS:

- Consider adapting the approved lighting RFP to provide for a complete functional lighting control system.
 - Kniaz motioned to accept the proposal from EES to revise the RFP to address the community room and emergency lighting function for an additional \$3,420.
 - Roll Call:
 - Kniaz: yes

- Cybulski: yes
- Resseguie: yes
- Kelly: yes
- Burton: yes
- Acker: yes
- Koons: yes

6. NEW BUSINESS:

- Consider approving updates to the Library's Personnel Policy as detailed in the packet. This will match changes to the City's personnel policy that affect Library employees.
 - Acker motioned to update the library policy in keeping with the city's most recent policy regarding personnel that affects library employees. **Motion Approved.**
- Consider approving a new Library Materials Challenge Policy. This policy spells out how Library materials may be challenged or requested to be removed from the shelves.
 - Kniaz motioned to accept the proposed Library Materials Challenge Policy. **Motion Approved.**
- Consider approving updates to the Library's Collection Development Policy, which removes all Reconsideration of Materials verbiage and refers to the new Library Materials Challenge Policy.
 - Resseguie motioned to accept the changes to the library's collection development policy. **Motion Approved.**
- Consider approving updates to the Library's Deed of Gift form as presented.
 - Burton motioned to accept the updated Deed of Gift form. **Motion Approved.**

7. ADJOURNMENT:

- Meeting was adjourned at 5:18 pm.